



No: 2063

Date: 22.05.2026

To

Sri Pranay Kumar Gochhayt,
At-Melak, Mathani,
Basta, Balasore-756029
e-mail: pkg240598@gmail.com

Sub: Execution of Lease Agreement for College Canteen and Signing of MoU for a period of One Year

Sir,

With reference to the approval of the competent authority regarding settlement of the College Canteen lease for the session 2026-27, you are hereby requested to execute the formal Lease Agreement for a period of one year.

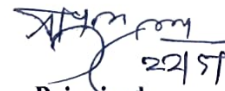
You are further requested to sign the Memorandum of Understanding (MoU) as the Second Party with the First Party, namely M.P.C. Autonomous College, Takhatpur, Baripada, within 10 (Ten) days from the date of issue of this letter.

You are also requested to deposit the lease amount of ₹1,15,000/- (Rupees One Lakh Fifteen Thousand only) and complete all other necessary formalities within the stipulated period.

Failing to comply within the prescribed time, the offer for settlement of the College Canteen lease shall be treated as cancelled automatically without any further correspondence.

This is for your information and necessary action.

Yours faithfully,

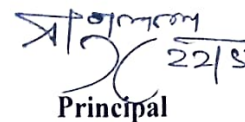

22/5/2026

Principal

M.P.C. Autonomous College
Takhatpur, Baripada


Memo No: 2064 // Date 22.05.2026

Copy to Administrative Bursar/ Accounts Bursar/ OIC, Land & Building, Orchard & Canteen Management Committee/ Accounts Section / HC/ Concerned File for record & information.


22/5/2026

Principal

M.P.C. Autonomous College
Takhatpur, Baripada


22/05/26