



No. 3534

/MPC(A)/2025

Date : 25.09.2025

## NOTICE

All the students (UG, PG & ITP 2025-26 admission batch) are hereby informed to generate their own ABC IDs through their DigiLocker platform. The steps to be followed for generation of ABC ID through DigiLocker platform is as under.

1. Download DigiLocker App from Google Playstore.
2. Sign Up the DigiLocker to create Account by giving full name, date of birth, gender, mobile number (the mobile number must be linked with Aadhar), eMail Id & six digit security pin, verify mobile OTP & then submit it.
3. Verify Aadhar by entering the Aadhar No. and submit.
4. See that your DigiLocker Account is opened.
5. In "search" button type ABC ID & get into the interface of ABC ID.
6. Select Institute Id as "COLLEGE".
7. Select Institute Name as "M.P.C. Autonomous College, Baripada".
8. Fill all details and Class Roll No.
9. Click on "Get Document". Your ABC Id will be created.
10. Download and have printout of your ABC ID
11. Submit the printout in two copies to the HoD.

The ABC ID may also be created through website in Desktop / laptop by addressing <https://www.digilocker.gov.in/>

Students are informed to fill up google form (link is attached below) after generation of ABC ID.

All HoDs and Coordinators are requested to provide necessary assistance to their students about generation of ABC IDs. Further, they are requested to submit the hard copies of ABC IDs of the students and list of students in attached format of their concerned Departments to the Controller of Examinations by **31.10.2025** positively which is required for preparation & transfer of examination data sheet of the students. This is most urgent.

Principal

MPC (Auto) College, Takatpur, Baripada

Memo No. 3535/2025

Date : 25.09.2025

Copy to All HoDs & Coordinators // Administrative Bursar / Accounts Bursar / Academic Bursar / CoE / Account Section / MPC WhatsApp Gp (Breaking News) / for information & necessary action. HoDs & Coordinators are required to circulate in their Department WhatsApp Group.

Principal

MPC (Auto) College, Takatpur, Baripada

Memo No. 3536/2025

Date : 25.09.2025

Copy to Sri P.R. Prasad, Programmer to upload the same in the College Website for information & necessary action.

Principal

MPC (Auto) College, Takatpur, Baripada

scm/22.09.2025

Handwritten signature and date: 25/9/25