



No:-A-3// 283 // M.P.C (Auto) 2021// Date 30/01/2021

QUOTATION CALL NOTICE FOR PRINTING THE COLLEGE CALENDAR 2020-21

Sealed quotation are invited from different printers / firms for printing of the College Calendar as per the specifications/ terms and conditions stated below. The same will be available in the College Website : www.mpcautocollege.org.in

Specifications / Terms and Conditions:

1. Cost of printing the College Calendar per copy approximately 100 pages.
2. Cost of the paper to be used as provided in the sample copy of the paper. (Sample copy of paper should be attached with the cost)
3. The calendar shall be printed in English using the DTP technology.
4. The cover pages in English shall be bi-color on standard art paper.
5. The actual cost for printing of 2000. (Two thousand) copies including incidental expenses and delivery charges, if any.
6. The rate etc. so tendered should be kept securely in a properly sealed envelope.
7. A covering letter from the proprietor of the firm, indicating willingness, details of papers should be submitted above with the list of enclosures.
8. The envelope should be addressed to the Principal, M.P.C. Autonomous College, Takhatpur, Baripada, 757003, Mayurbhanj, Odisha.
9. The envelop should be super scribed "Quotation for College Calendar, 2020-21"
10. The Printed pages should be Proof- Read by the firm and verified by the Editorial Board before final Printing.
11. Incomplete quotation in any respect and late submission of quotation shall be summarily rejected.
12. The undersigned reserves the right to select/ reject any or all quotations without assigning any reason thereof.

Quotation should reach the undersigned on or before 08-02-2021 by (05.00PM)

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Copy to all Notice Boards / Chief Editor, College Calendar / Purchase Committee / OIC, Stock & Store / HC for information.

Copy to Sri Prasad , Programmer, Computer Science, In-Charge of College Website. He is requested to upload the Quotation Notification in the College Website.


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