



No-A-3: 3513

Date: 14-09-17

Through:  
College Website

**QUOTATION CALL NOTICE FOR PRINTING THE COURSES OF STUDIES 2017-18**

Sealed quotations from printers and publishers are invited for printing of Courses of Studies in respect of students admitted during the Academic Session 2017-18 in M.P.C. Autonomous College, Takhatpur, Baripada as per the specifications/ terms and conditions stated below.

**Specifications / Terms and Conditions:**

1. Cost of Courses of Studies per page to be quoted.
2. Cost of the paper to be used as provided in the sample copy of the paper. ( Sample copy of paper should be attached with the quotation)
3. The cost of stitching per copy also be quoted.
4. The cost of printing charges per 1000 be quoted.
5. The Courses of Studies shall be printed in English using the DTP technology.
6. The cover pages in English shall be bi-color on standard art paper.
7. The cost of cover paper per book shall be mentioned in the quotation.
8. Separate Courses of Studies shall be printed for UG Arts, Science, Commerce, BBA, BCA and PG English, Odia, Hindi, Sanskrit, Political Science, History, Santali, Philosophy, Geography, Mathematics, Geology, Applied Physics, Bio-Chemistry, Micro-Biology, Industrial Chemistry, Env. Economics, MCA and MBA.
9. The approximate number of books including all UG and PG subjects shall be 2500 size 18cm x 24cm.
10. The manuscript of the Courses of Studies shall be available in the Controller Section of the College and can be obtained in any working day.
11. The rate etc. so tendered should be kept securely in a properly sealed envelope.
12. A covering letter from the proprietor of the firm, indicating willingness, details of papers should be submitted above with the list of enclosures.
13. The envelope super scribed "Quotation for printing of Courses of Studies" should be addressed to the Principal, M.P.C. Autonomous College, Takhatpur, Baripada, 757003, Mayurbhanj, Odisha.
14. The Printed pages should be Proof- Read by the firm and verified by the Editorial Board before final Printing.
15. Proof of Valid registration and GST Clearance Certificate should be enclosed with the quotation.
16. Incomplete quotation in any respect and late submission of quotation shall be summarily rejected.
17. No advance payment will be made
18. The articles to be delivered in the premises of the college within 1 month from the date of receipt of the printing order.
19. The undersigned reserves the right to select/ reject any or all quotations without assigning any reason thereof.

Quotation should reach the undersigned latest by 21.09.2017 (04.00PM).

Principal,  
M.P.C. Autonomous College,  
Takhatnur. Barinada.

Memo No. 3514(10) // M.P.C. (Auto) 2017 // Date 14.9.17

Copy to all Notice Boards / Purchase Committee / OIC, Stock & Store/ Controller of Examinations / HC for information.

Copy to Sri Prasad , Programmer, Computer Science, In-Charge of College Website. He is requested to upload the Quotation Notification in the College Website.

Principal,  
M.P.C. Autonomous College,  
Takhatpur, Baripada.