

OFFICE OF THE PRINCIPAL
(CONTROLLER OF EXAMINATIONS SECTION)

M.P.C. AUTONOMOUS COLLEGE, TAKHATPUR, BARIPADA

Notice No.G-100 // 939 //M.P.C. (Auto.) 2021 //Date 20-10-2021

Instructions to PG 1st Semester Students for End. Semester online
Examination-2020

1. The Examinations of Theory and Practical (Regular) will be held in **online mode** with use of Pen and Paper at home.
2. Theory Examinations of PG will be of **2 hours duration** Per Paper.
3. Question Paper will be sent through respective WhatsApp Group by the subject HoD / Coordinator, **15 minutes before the commencement of Examination** at the schedule time of Examination Programme.
4. The students will write the answer at home within **2 hours** (Theory Paper), create a **PDF file of his / her answer sheets and mail the same to the e-Mail ID provided by the HoD / Coordinator** for the purpose of despatch of Answer Sheets within stipulated time (i.e. within **1 hour** after the Examination of that Paper is over).
5. Duration of Practical Examination will be **6 hours / sitting for PG** students.
6. The students are advised to write with black ball pen on a good quality white A4 size Paper (may be Xerox Paper).
7. **The front page of the Answer Sheet must contain:**
 - Name of the Examination:**
 - Subject:**
 - Paper:**
 - Class Roll No:**
 - Exam. Roll No:**
 - Date of Exam:**
8. There must be one inch margin on the left and top of every page by making margin line and **Roll No.** must be mentioned at the top of each page.
9. All students are advised to write answers at home individually and ensure that the answers are not just copied from the book. Be precise and use your own version and words for positive impression during valuation.

(Contd...P/2)

10. Surprise online Invigilation may be done at any time during the Examinations by WhatsApp video conference / calling or any other measure.
11. All information relating to Examination will be shared through the respective WhatsApp Group by the HoD / Coordinator.
12. For any clarification / help, students are advised to contact their respective subject HoD / Coordinator.
13. The students are advised to acquaint themselves with the process of creating PDF file and sending mail prior to the Examination.
14. The hard copy of Answer Scripts and the soft copies of each Paper must be saved / preserved until publication of Result.


Principal,

M.P.C. Autonomous College,
Takhatpur, Baripada

Memo No.// 940 (50) //M.P.C. (Auto.) 2021 //Date 20-10-2021

Copy to All Notice Boards / All HoDs , Coordinators / CoE / Dy. CoE / OIC, Exam / (WhatsApp Group-MPC Breaking News) / Guard File, NRC / Examination File for record and information.

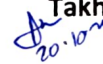
Copy to Sri P.R. Prasad, Programmer to upload this Notice in the College website.


Principal,

M.P.C. Autonomous College,
Takhatpur, Baripada


//AKM//20th October, 2021//


20/10/21


20.10.21

List of HODs with Contact No. and e-mail Id (PG) Departments

Sl. No.	Name of the Department	Name of the HoD	HoD Contact No.	HOD e-Mail ID
01	Env. Economics	Dr. S.B. Mishra	9437444174	satyamishra1964@gmail.com
02	English	Sri R.K. Behera	8917466126	rabindrabehera1020@gmail.com
03	Geography	Dr. K.C. Mishra	9437100082	kcmishra2000@gmail.com
04	Hindi	Sri R.K. Behera	8917466126	rabindrabehera1020@gmail.com
05	History	Mrs. R. Hansdah	9437575185	ratnihansdahhis@gmail.com
06	Odia	Sri N.P. Behera	9438439799	npbehera1967@gmail.com
07	Philosophy	Sri B.K. Parhi	9438050011	bijaya.parhi63@gmail.com
08	Pol. Science	Dr. A. Tirkey	9438425685	tina27alba@gmail.com
09	Sanskrit	Dr. P. Behera	9556342972	priyabratabehera79@gmail.com
10	Santali	Miss R. Marndi	9437106162	raimanimarndi76@gmail.com
11	Microbiology	Sri D.S. Paul	8249971525	dspaulbpd@gmail.com
12	Ind. Chemistry	Dr. S.K. Kisku	8763438727	sudhir.kisku@gmail.com
13	Geology	Dr. P.C. Sahu	9337593635	pcsahugeol@gmail.com
14	Mathematics	Sri A.K. Naik	9437152549	alok.kh73@gmail.com
15	Applied Physics	Dr. S.K. Patra	8763377833	hodphysicsmpc@gmail.com
16	Biochemistry	Dr.(Smt.) P. Patnaik	8594884009	pranati08@gmail.com
17	Commerce	Dr. A.P. Dash	8260681041	ashutoshprayas@gmail.com
18	MCA	Dr. A.P. Dash	9861583145	ashutoshprayas@gmail.com
19	MBA	Dr. A.P. Dash	9861583145	ashutoshprayas@gmail.com